













Botetourt County

Planning and Zoning Checklist for Manufactured Homes (HUD) Placement Permit



The following is required for a manufactured home,
(formerly known as mobilehome) placement permit:

-  Tax Parcel number.
-  Homeowner's name and phone number.
-  Year of manufacture.
-  Size (single, double or triplewide).
-  Number of bedrooms and bathrooms.
-  Number of other residential structures on the parcel and number to be removed.
-  Current well and septic permits.
NOTE: If current home is being replaced, check with the Health Department regarding letter.
-  Copy of deed-- If the manufactured home owner is not the property owner, an original (not copied or faxed) note of permission is also required from the property owner.
-  Original, notarized signature of property owner and manufactured home owner, if different.
-  \$35.00 fee.
-  Must also contact Building Office (540.473.8248) for proper permits.
-  Please contact the Planning Office at 540.473.8320 if you have any questions.